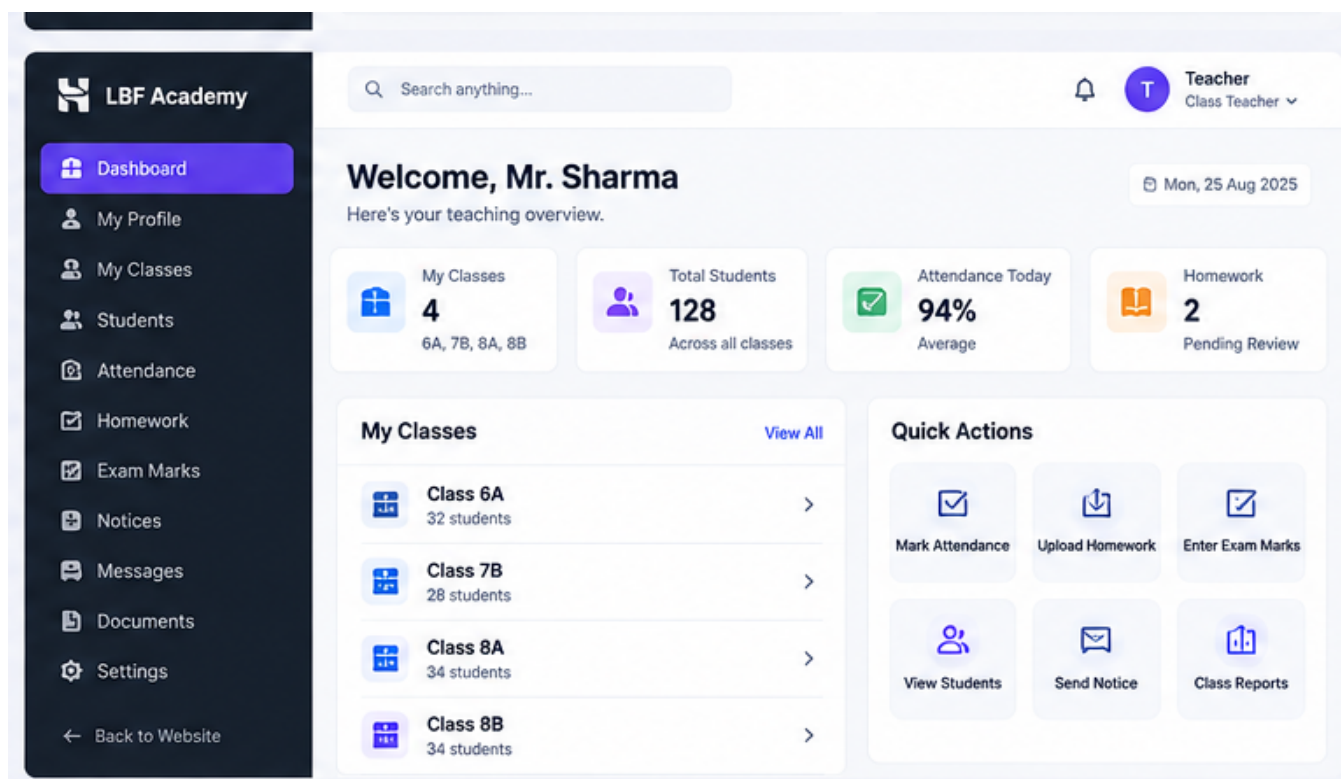


LBF Academy

Teacher Dashboard Guide

Simple user guide with visual examples and step-by-step usage.
[Made by Shreyansh Agrawal - Author & Developer](#) | [Open Author Page](#)



Who should use this guide: Teacher / Class Teacher

Use this dashboard to manage classes, students, attendance, homework, marks, and notices with only the permissions assigned to you.

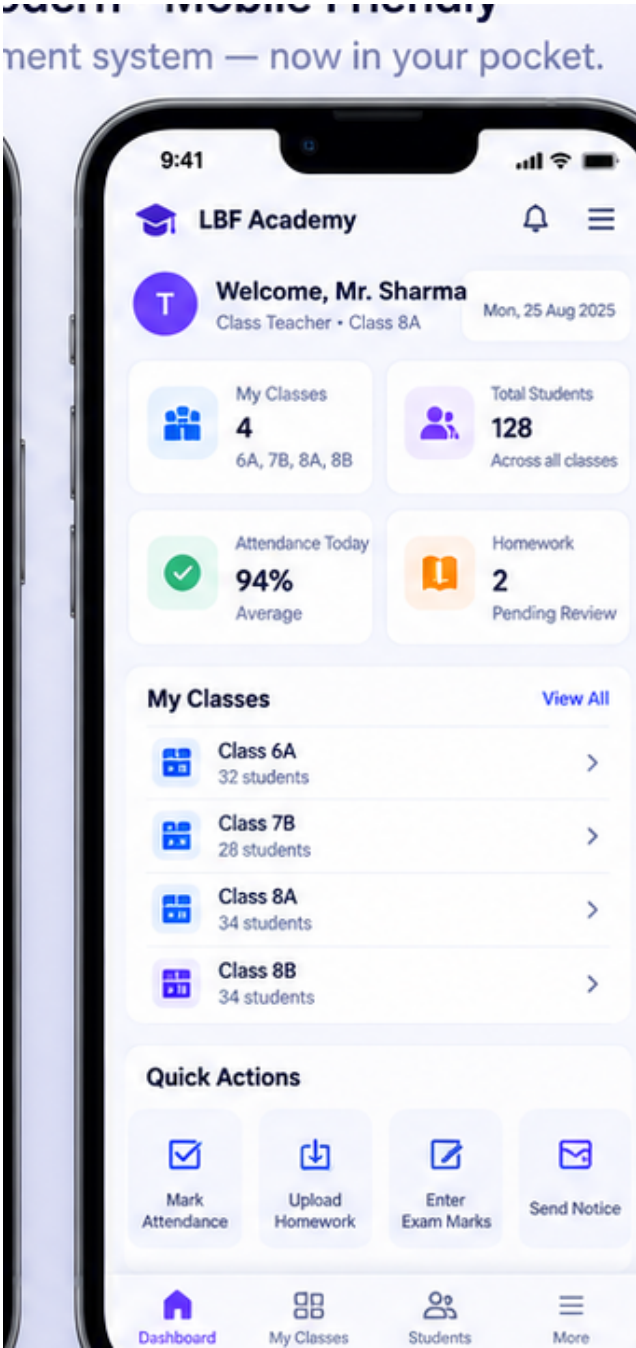
1. Main Screen Overview

The dashboard home screen should show only the most important information. Other tools stay inside clear heads/sections in the menu.

- Simple dashboard with class summary, attendance, homework, and quick actions
- My Classes and Students
- Attendance marking
- Homework upload
- Exam Marks / Results entry
- Notices, documents, and communication tools
- Class Teacher student add / approval for assigned class if enabled

2. Phone View

The system is designed to work smoothly on mobile so daily tasks can be managed quickly from a phone.



3. Step-by-Step Common Tasks

Mark attendance

- 1 Open Attendance from the main menu or quick action.
- 2 Choose your class and section.
- 3 Mark present / absent and save.

Upload homework

- 1 Open Homework.
- 2 Select class, subject, and date.
- 3 Add the task details and submit.

Enter exam marks

- 1 Open Exam Marks or Results.
- 2 Choose the class, exam, and subject.
- 3 Fill marks and save.

Add or approve a student (Class Teacher role)

- 1 Open Students in your assigned class.
- 2 Use Add Student only for your allowed class/section.
- 3 Save or approve. The action will also go to Admin Review.

4. Quick Tips

- Focus on your assigned class and sections.
- Use quick actions for daily work.
- Check pending review items before leaving for the day.

5. Need Help?

If you cannot see a menu, card, or action, it usually means your permission for that feature is not enabled. Contact the School Admin for access changes.

This guide is based on the current LBF dashboard structure and is intended to help users understand the portal quickly.